

To apply for graduation:

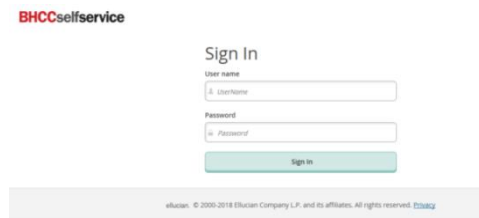
For Information about Graduation:

bhcc.edu/studentcentral/academicrecords/graduationinformation/

For information about Commencement (the graduation ceremony):

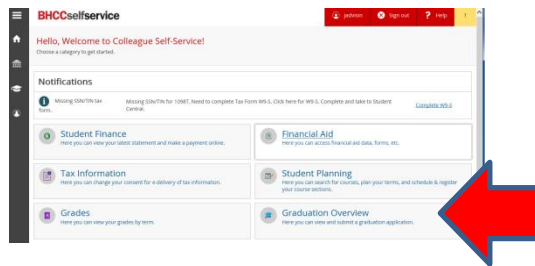
bhcc.mass.edu/commencement/

Sign in to BHCCselfservice: <https://selfservice.bhcc.edu/Student>



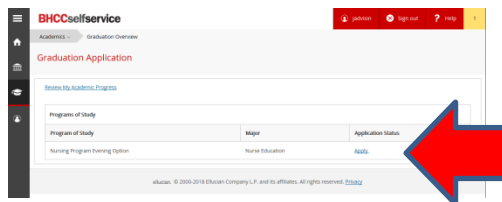
The image shows the BHCCselfservice Sign In page. It features a 'Sign In' heading, a 'User name' field with a search icon, a 'Password' field with a search icon, and a 'Sign In' button. At the bottom, there is a copyright notice: '© 2009-2018 Elucian Company L.P. and its affiliates. All rights reserved. Elucian'.

Click on **Graduation Overview**:



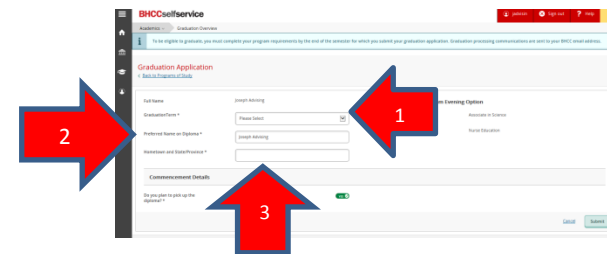
The image shows the BHCCselfservice Home page. It includes a 'Hello, Welcome to Colleague Self-Service!' message, a 'Notifications' section with a 'Missing 1099s for 1087' notification, and a grid of service categories: Student Finance, Financial Aid, Tax Information, Student Planning, Grades, and Graduation Overview. A red arrow points to the 'Graduation Overview' link.

Review My Academic Progress before applying for graduation. If you have questions or if the program listed is not the degree or certificate want to graduate from, see your Advisor or stop by LifMap, room E235. Once you are currently registered for or have completed all program requirements, click on **Apply** under **Application Status**.



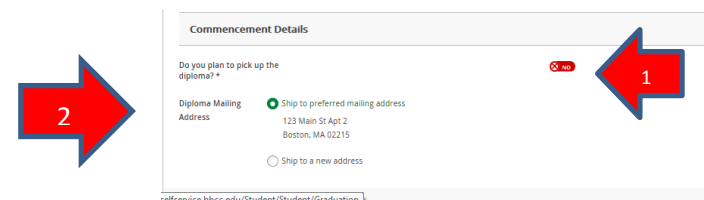
The image shows the BHCCselfservice Graduation Application page. It has a 'Review My Academic Progress' link and a table with columns for 'Programs of Study', 'Major', and 'Application Status'. The first row shows 'Nursing Program Evening Option', 'Nurse Education', and 'Apply'. A red arrow points to the 'Apply' button.

Choose when you will graduate from **Graduation Term** (1); confirm or edit the name you would like to appear on your diploma in the box next to **Preferred Name on Diploma** (2); and then enter your **Hometown and State/Province #** (3).



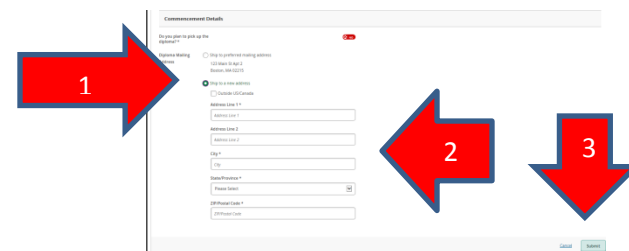
The image shows the BHCCselfservice Graduation Application form. It includes fields for 'Graduation Term' (with a dropdown arrow labeled 1), 'Preferred Name on Diploma' (with a text box labeled 2), and 'Hometown and State/Province #' (with a text box labeled 3). There is also a 'See Examining Options' link.

Under **Commencement Details**, if you plan to pick up your diploma leave this as **yes**. If you would like BHCC to mail your diploma, change **yes** to **no** (1) and confirm the **Diploma Mailing address** (2)



The image shows the 'Commencement Details' section of the form. It asks 'Do you plan to pick up the diploma?' with a 'Yes' radio button selected and a 'No' radio button. A red arrow labeled 1 points to the 'No' button. Below, it shows 'Diploma Mailing Address' with a green checkmark and the address '123 Main St Apt 2, Boston, MA 02215'. A red arrow labeled 2 points to the address.

Or click on **Ship to a new address** (1) and complete all required information * (2) then click **Submit** (3)



The image shows the 'Commencement Details' section of the form with 'Ship to a new address' selected. A red arrow labeled 1 points to the 'Ship to a new address' radio button. Below, there are fields for 'Address Line 1', 'Address Line 2', 'City', 'State', 'Zip', 'State/Province #' (with a dropdown arrow labeled 2), 'Phone Number', 'Preferred Name', and 'Preferred Email'. A red arrow labeled 3 points to the 'Submit' button.