

**Bunker Hill Community College
CRIMINAL JUSTICE PROGRAM**

**STUDENT INFORMATION BOOKLET
2011-2012**

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INTRODUCTION

The Criminal Justice Program at Bunker Hill Community College is designed to prepare students for careers in criminal justice, prepare students for further study at four-year institutions in criminal justice or any closely related field and increase and enhance skills and knowledge for career advancement in the field. The program faculty continuously review the curriculum and make revision as necessary to ensure its continued excellence and relevancy.

This booklet is provided to all incoming Criminal Justice students as their guide to the program. All returning student must continue to meet the requirements of the program that were in effect when they entered.

Much of the information in this booklet may also be obtained in the college catalogue or on the BHCC website (www.bhcc.mass.edu).

All criminal justice students are encouraged to meet with one of the full time criminal justice faculty to go over the program, answer any question and to develop an individual educational plan.

Work hard and good luck as you pursue your goals.

THE FACULTY

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Further information regarding contacting Adjunct faculty may be obtained through the information contained in the course syllabus or by contacting the office of the Dean of Professional Studies at (617) 228-2026.

PROGRAM MISSION

The Criminal Justice Program will provide academically rigorous education to prepare students for entry- level careers in security, law enforcement, and corrections. Preparation for transfer to four-year programs and opportunities for professional development for those already employed in areas that are important in the Criminal Justice field will also be provided. In addition to specific content knowledge, all students will develop critical thinking, technological, cross-cultural and gender competencies, ethical understanding and communication skills.

PROGRAM COMPETENCIES

Criminal Justice Department

Upon graduation from Bunker Hill Community College, with an Associate in Science degree in Criminal Justice, each student will be able to complete the below listed competencies. Other departments, besides criminal justice, aid students in the successful completion of these competencies (in certain cases):

ETHICS

- Explain how the duties of a criminal justice professional are to be performed without malice or favoritism.
- Demonstrate an awareness of ethical standards; respect for the rights, dignity and worth of: criminal justice personnel, victims, the accused and those convicted of a crime.

APPLYING THEORY TO POLICY AND PRACTICE IN CRIMINAL JUSTICE

- List the structure and differing levels of jurisdiction, judicial and prosecutorial duties, and the role of the defense attorney and defendant in the criminal justice process.
- Identify and apply major theories in criminology as analytical frameworks for under the etiology of crime and delinquency and as foundations for policy and human services to criminal justice issues.

COMMUNITY INVOLVEMENT IN CRIMINAL JUSTICE

- Identify and demonstrate an understanding of the role and interrelationship between structure of criminal justice and the community.

CONSTITUTIONAL ISSUES IN CRIMINAL LAW

- Define, identify, and explain the Constitutional processes, substantive law, and the federal and state court system.
- Understand selected current issues in criminal justice and relate them to future constitutional directions.

CORRECTIONAL INSTITUTIONS AND PROCESSES

- Describe the correction profession: Its history, role, goals and objectives, style, function and evolution.
- Explain the differences in correctional agencies, and define present and future trends in corrections.
- Explain the role of correctional institutions in the criminal justice system, the impact of opposing philosophies of “punishment vs. rehabilitation,” the formal and informal organizational structures of prison institutions, and current trends in institutional programming.

CRIME, JUSTICE AND SOCIETY

- Identify the components of the criminal justice system and describe the history, function, operations, and services of the primary agencies.
- Demonstrate an understanding of the issues concerning the nature of crime, justice and society, as well as an overview of the role, organization, and operations of the American system of criminal justice.

CRIMINAL JUSTICE ADMINISTRATION

- Provide a detailed description of the due process system to include: investigation, apprehension, prosecution, adjudication, sentencing, commitment, rehabilitation, and release.
- Identify career and educational opportunities in the criminal justice sector.
- Describe and apply basic administrative and managerial theories and practices to the organization and operation of criminal justice agencies.

CRIMINAL LAW

- Describe the history and structure of criminal law, and the differences between criminal and civil law.
- Analyze the historical and legal context in which behavior has been prohibited as “criminal.”
- Describe the application of the 4th, 5th and 6th Amendments to the U.S. Constitution, and the rules of evidence to the prosecution and defense of crimes.

FORENSICS

- Demonstrate understanding of the scientific and technical processes and methods used in criminal investigation and gathering of evidence, and of the legal standards for admissibility of evidence developed through these processes.

INNOVATIONS IN POLICE POLICY AND MANAGEMENT

- Describe the law enforcement profession: its history, role, goals and objectives, style, function and evolution.
- Explain the differences in law enforcement agencies (federal, state and local) and define present and future trends in policing.
- Use one or a combination of organizational, managerial, and policy development perspective to analyze, explain, and develop innovative solutions for issues facing the police.

ISSUES OF RACE, CLASS, AND GENDER IN CRIMINAL JUSTICE

- Articulate ways in which the effectiveness of the criminal justice system is affected by the factors of race, class and gender.

LEGAL AND MORAL DILEMMAS IN CRIMINAL JUSTICE

- Demonstrate an appreciation for competing ideas, views and differences among people.
- Demonstrate an analytical understanding of major legal and moral dilemmas in the criminal justice system.

RESEARCHING CRIMINAL JUSTICE ISSUES

- Recognize and delineate the cognitive explanations for current crime trends, and identify and explain the causes and theories of crime causation.
- Demonstrate the ability to interpret information logically, analyze an issue or problem, synthesize information, evaluate information, and determine if the information is accurate, reliable or useful.
- Demonstrate an ability to write as a process which proceeds from determining the audience and purpose, through idea gathering, planning, writing, revising, and editing of a final draft.
- Demonstrate the ability to write a composition that is well focused, well organized and well developed; and use language appropriate for the audience and writing situation.
- Apply basic research methods to elementary issues or questions in criminal justice.

GENERAL EDUCATION AND TECHNICAL STANDARDS

- Read and comprehend textbooks, professional materials, periodicals, abstracts and other written materials at a 14th grade level.
- Communicate both written and orally with language appropriate to the audience.
- Demonstrate the ability to use the Internet, e-mail, retrieve information from the Internet, and perform basic word processing functions to include writing and editing papers.
- Show an understanding of the impact of human behavior (deviant and normal) on society, and demonstrate and understand the relationship between criminal justice and its effects on the workings of society.

THE CURRICULUM
ASSOCIATES IN SCIENCE DEGREE: CRIMINAL JUSTICE PROGRAM

GENERAL EDUCATION REQUIREMENTS

COURSE TITLE	COURSE NUMBER	CREDITS	PREREQUISITES
College Writing I	ENG 111	3	
College Writing II	ENG 112	3	ENG 111
Statistics 1 or MAT 195	MAT 181/3	3or 4	MAT 095
Principles of Sociology	SOC 101	3	
Principles of Psychology	PSY 101	3	
Criminology	SOC 107	3	SOC 101
State/Local Politics	GOV 103	3	
Oral Communications	ENG 171	3	
Scientific View of the World	Menu 6	4	
Creative Exploration	Menu 7	3	
Total GEN. ED. Credits		31-32	

CRIMINAL JUSTICE CORE REQUIREMENTS

COURSE TITLE	COURSE NUMBER	CREDITS	PREREQUISITES
Introduction to Criminal Justice	CRJ 101	3	ENG 095
Criminal Law	CRJ 103	3	ENG 095
Introduction to Corrections	CRJ 107	3	ENG 095
Criminal Investigations	CRJ 108	3	CRJ 101, CRJ 103 or permission
Management for Criminal Justice	CRJ 210	3	CRJ 101, CRJ 103 or permission
Evidence & Court Procedure	CRJ 202	3	CRJ 101, CRJ 103 or permission
Career Electives	CRJ	12	CRJ 101, CRJ 103 or permission
Total CJ Credits		30	

CRIMINAL JUSTICE CAREER ELECTIVES

COURSE TITLE	COURSE NUMBER	CREDITS	PREREQUISITES
Principles of Security Management	CRJ 106	3	CRJ 101, CRJ 103
Criminal Procedure	CRJ 111	3	CRJ 101, CRJ 103
Terrorism	CRJ 115	3	CRJ 101, CRJ 103
Rehabilitation of the Offender	CRJ 203	3	CRJ 101, CRJ 103
Community Corrections	CRJ 212	3	CRJ 101, CRJ 103
Negotiations and Mediation	CRJ 214	3	CRJ 101, CRJ 103
Street Drugs & Pharmaceuticals	CRJ 216	3	CRJ 101, CRJ 103
Policing in a Democratic Society	CRJ 220	3	CRJ 101, CRJ 103
Criminal Justice Internship	CRJ 299	3	CRJ 101, CRJ 103
The Juvenile Process: Delinquency, Adjudication and Corrections	CRJ 102	3	ENG 095
Ethics and Professional Responsibility in the Criminal Justice System	CRJ 234	3	ENG 111, CRJ 101, CRJ 103, CRJ 107, CRJ 108 or 220 or permission of instructor
Race, Ethnicity and Cultural Issues in the American Criminal Justice System	CRJ 110	3	CRJ 101, CRJ 103
Cyber Crime in Today's Society	CRJ 145	3	CRJ 101, CRJ 103
American Drug Law	CRJ 230	3	CRJ 101, CRJ 103
Criminal Investigations II	CRJ 228	3	CRJ 108

CRJ 299

CRIMINAL JUSTICE INTERNSHIP

3 CREDITS

Students will work six to ten hours per week in a criminal justice facility, probation department, juvenile detention center, or house of corrections, as assigned by the contract advisor. The students will work under an assigned criminal justice professional, participate actively in the preparation of pre-sentence reports, and conduct intake and post conviction interviews. Students will learn how to perform record checks and prepare probation recommendations, etc. Students will work on inmate classification, work-release programs, and educational settings. Students may assist counselors and other staff depending upon the type of facility to which the student is assigned. Through the active participation in the online functions of the criminal justice agency, the student will gain knowledge and understanding. Students' work will be evaluated by the contract advisor and the assigned criminal justice official. Students will meet bi-weekly with their advisor to prepare papers and work on related projects.

POLICIES & PROCEDURES

Course Length

This course will be taught over a 16-week period.

Internet Requirements

Please establish an Internet address if you do not have one at present.

You have the use of computers and Internet access at the college. Computers are located in the computer center and the Center for Self-Directed Learning.

If you are having problems with technology, please contact a full time faculty member as soon as possible or contact the staff members in the computer lab. The individuals at the lab will assist you and address your technical problems.

Program Ethics & Policy Concerning Cheating and Plagiarism

Students are encouraged to read the Student Policy Handbook published by BHCC. Any individual caught cheating or plagiarizing will receive an “F” for the course and the student will be referred to the dean for appropriate action. (See BHCC Student Handbook). Ethical behavior is a vital part of the criminal justice system. Ethics start in the classroom, and students are required to behave in an ethical manner at all times.

Classroom Decorum

All cell phones, pagers and personal entertainment devices must be turned off during all classes. Please respect your classmates. At times, “controversial issues” may be discussed, and students are encouraged to be respectful of other individual’s opinions. This is an educational setting and should be conducted in a professional manner. Proper decorum is required at all times.

GRADUATION REQUIREMENTS

In order to receive an Associates of Science degree in Criminal Justice from Bunker Hill Community College all students must:

1. Meet all college requirements established by the college. These requirements are found in the college catalogue.
2. Complete the Criminal Justice curriculum that was in place at the time of matriculation.*

Please be advised that all criminal justice students should consult with a full time criminal justice professor to devise an individual education plan in order to meet the above requirements.

***Criminal Justice Students are ineligible to receive academic credit through the Prior Learning Assessment Program**