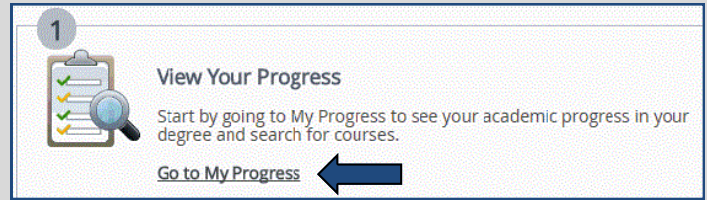


Plan Your Courses

1

Select **My Progress** to view courses required to complete your certificate or degree.

My Progress does not include developmental courses.



2

To plan a course, click on the course link.

Status	Course
Not Started	ENG-111 College Writing I

3

Select **Add Course to Plan**.

ENG-111 College Writing I (3 Credits)

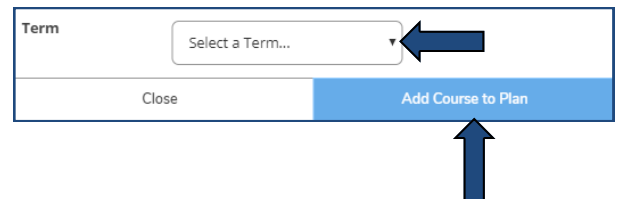
This course emphasizes writing as a process, from planning and drafting through revising and editing. Using personal experience, readings, and other sources, students write unified, coherent, well-developed essays and practice paraphrasing, summarizing, and using sources responsibly. To be eligible to take College Writing II (ENG112), students must earn a grade of C or better for this course. The course meets General Education College Writing Requirement Area 1. Prerequisite: Grade of C or better in Writing Skills II (ENG095) and Academic Reading III (ESL098) or Reading Skills II (RDG095) or placement.

[Add Course to Plan](#)

4

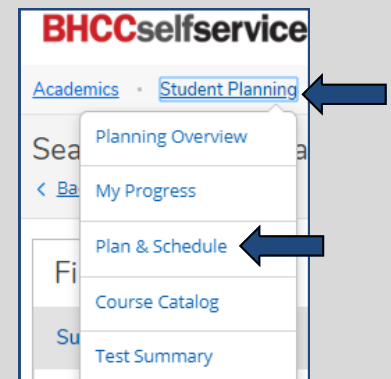
Select the term that you want to take the course and click **Add Course to Plan**.

To add more courses, go back to My Progress and follow steps 2-4.



5

Select **Plan & Schedule** from the Student Planning drop-down menu to view your planned course(s).

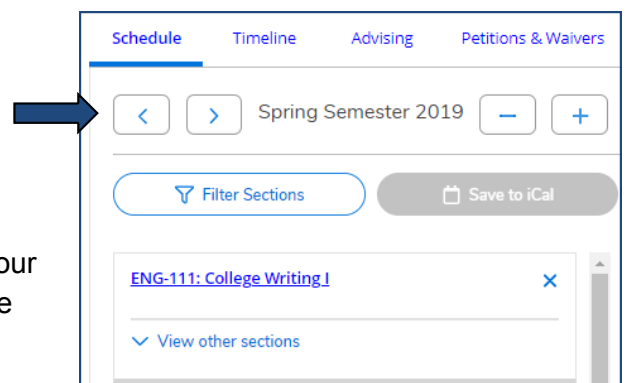


6

The course(s) you planned will appear on the left column of the weekly planner. You can use the arrows next to the semester to navigate different semesters (i.e. Summer Session I, Summer Session II, Fall, and Spring).

To plan developmental courses or courses not included in your My Progress, use the search bar in the top right corner of the screen and type the course you need (examples: MAT-093, MAT-194 or ENG-095)

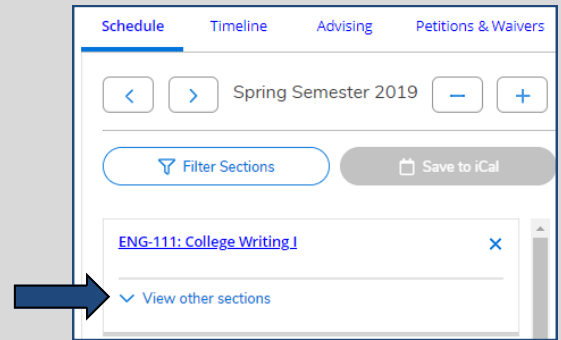
Search for courses...



Register for Courses

1

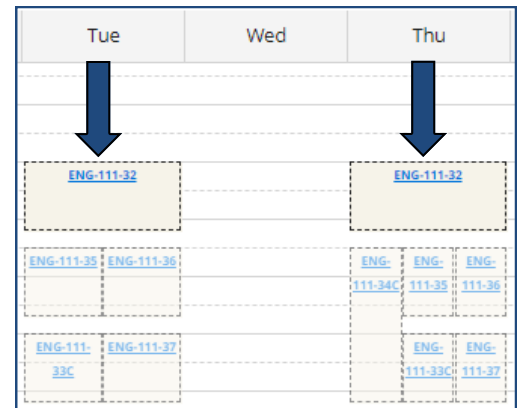
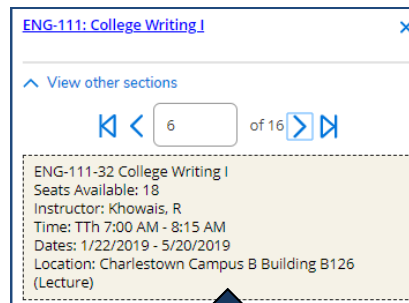
After you planned your courses you can search sections (days and times the course is offered) by selecting **View other sections**.



2

The days and times a course is offered will appear in a list view on the left column as well as on the weekly planner view on the right.

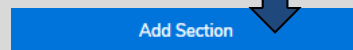
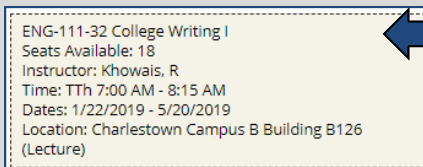
You can use the arrows under View other Sections to view more options.



3

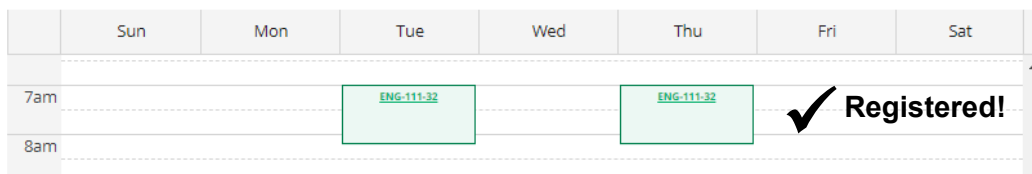
To add a section to your plan, click on the section on the list view or the weekly planner view and click **Add Section**.

The section you have added to your schedule will appear in yellow on your list and weekly planner view.



4

To register for your course, select **Register** below the section you have selected on the list view or select **Register Now** on the top right-hand corner of the weekly planner. Planned courses appear in **yellow**, registered courses appear in **green**. You only have a seat in the class if it appears in green on your schedule.



Helpful Registration Information

Section Codes	
Section	Definition
C	Cluster course: two or more courses grouped together
P	Paired course: two or more courses grouped together
I	Integrated ESL cluster
Z	Zero textbook cost course (Open Educational Resource)
H	Honors course: registration requires permission or 3.3 GPA
N	Eversource program
G	Gas Utility program
FT	Fast-track
WB	Web course: the course is taught online
LC	Center For Self-Directed Learning
HB	Hybrid course: taught partially online and partially on campus
Q*	Mini Session I runs from 02/03/2019-03/30/2019
R*	Mini Session II runs from 03/31/2019-05/20/2019
MH*	Malden High School: open to all students
EB	Course is offered at the East Boston Health Center
VV	Course is offered at the Villa Victoria/South End
CH	Chelsea High School: open to Chelsea High School students only
CT	Charlestown High School: open to Charlestown High School students only
EH	Everett High School: open to Everett High School students only

Section Codes	
Section	Definition
M*	Monday evening course
T*	Tuesday evening course
W*	Wednesday evening course
H*	Thursday evening course
F*	Friday evening course
S*	Saturday course
SU*	Sunday course

* You may see a number next to all the sections that are marked with an asterisk (*)

Meeting Days	
Abbreviation	Day(s) of the week
M	Monday
T	Tuesday
W	Wednesday
TH	Thursday
F	Friday
S	Saturday
SU	Sunday
M/W	Monday and Wednesday
T/TH	Tuesday and Thursday

Campus Locations	
Charlestown Main Campus (Buildings A, B, C, D, E and G)	250 New Rutherford Ave, Charlestown, MA 02129
Charlestown H-Building*	570 New Rutherford Ave, Charlestown, MA 02129
Chelsea Campus*	70 Everett Ave, Chelsea, MA 02150
Satellite Campuses:	
East Boston Neighborhood Health Center	250 Sumner St. and 20 Maverick Square, East Boston, MA 02128
Malden High School	77 Salem St., Malden, MA 02148
Chinatown Pao Arts Center	99 Albany Street, Chinatown, Boston, MA 02111

*Free shuttle bus service is available to and from the Charlestown Main Campus and H-Building and the Charlestown Main Campus and Chelsea Campus.

If you are taking classes at more than one location, please make sure you allow enough time to commute between campuses.

➔ **College Writing 132** ←
Course section
Add Section to Schedule

Seats	Times	Locations	Instructors
18	T/Th 7:00 AM - 8:15 AM 1/22/2019 - 5/20/2019	Charlestown Campus, B Building B126 Lecture	Khowais, R

↑ Start and end dates
Days and times

↑ Location, room number, and format

← Instructor Name. If not available, TBA or TBD will be listed.