Don't know your advisor's name? Check the Advising page in <u>BHCCselfservice</u>. Step 1: Sign into your account.

<u>Please note</u> : To see how Fall 2020 and Spring 2021 courses are being taught, clie <u>here</u> .	k on the course section and scroll to A	dditional Information. For additional information and a visual guide for course delivery,
Remote Synchronous: Video-Conference Meetings		
This class will not meet face-to-face on campus. It will meet remotely during the	e scheduled times listed. Course mater	ials will be online.
Remote Asynchronous: Optional Video-Conference Meetings		
This class will not meet face-to-face on campus or remotely at a scheduled tim	Sign In	to the syllabus provided by the instructor. Course materials will be online. The
instructor may host optional meetings during the times listed.	Jightin	
Hybrid & Remote: Video-Conference Meetings		
This class will not meet face-to-face on campus. It will meet remotely online du	User name	emote class meetings, students will participate in coursework independently.
Lastera & Damatas Da Camara & Kalas Canformas Madian	sadvisin	
Lecture & Remote: On Campus & video-Conjerence meetings This class will meet face-to-face on campus and will also meet remotely during		ill be online.
	Password	
Lab & Remote: On Campus Lab & Video-Conference Meetings		
This class will meet face-to-face on campus for lab and remotely for lecture du		s will be online. Students should come to campus prepared for lab work.
Web: No Meetings		
weak too meetings		to the cullabur provided by the instructor. Course materials will be oplice

Step 2: Select "Student Planning".

	Notifications	Notifications				
	Title	Details		Link		
7	Missing SSN/TIN tax form.	Missing SSN/TIN for 1098T. Need to complete Tax Form W9-S. Click here for W9-S. Complete and take to Student Central or upload document securely under Student Finance dropdown menu by 12/31 of the tax year.		Complete W9-5		
0	Required Items	There are 2 items on your BHCC Next Steps Chec	klist.	View Checklist Items		
	Student Finance Here you can view your latest statement and make a payment online. Tax Information Here you can change your consent for e-delivery of tax information. Student Planning Here you can search for courses, plan your terms, and schedule & register your course sections.		Financial Aid Here you can access financial aid data, forms, etc.			
			Banking Information Here you can view and update your banking inform	nation.		
			Course Catalog Here you can view and search the course catalog.			
	Grades Here you can view your grades by term.		Graduation Overview Here you can view and submit a graduation applic	ation.		

Step 3: Select "Go to Plan & Schedule".

Steps to G	Setting Started	Search for courses
1	View Your Progress Start by going to My Progress to see your academic progress in your degree and search for courses.	Plan your Degree & Register for Classes Next. take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.
	Go to My Progress	<u>Go to Plan & Schedule</u>

Step 4: Select "Advising".

Directions for course planning and registration can be found here: <u>Registration Directions</u> View and purchase your course materials here: <u>BHCC Bookstore</u> . Online help from Advising & LifeMap Chat with an Online Advisor when you see the below					
Plan your Degree and Schedule your courses	Search for courses	Q			
Schedule Timeline Advising Petitions & Waivers					

On this page you can find your advisor's name and see any notes that may have been left by an advisor or a financial aid counselor. **Students should email their advisors rather than leaving notes for them here or requesting a review.*

Plan your Degree and Schedu	le your courses		Search for courses	٩
Schedule Timeline Advising	Petitions & Waivers			
My Advisors ☑ <u>Colleen Yee</u> Compose a Note		Cou	Last review requested or irse Plan last reviewed on 10/22/2020 by Salejwa	n 10/14/2020 Ila, Zainab M.
				*
Save Note View Note History				
I planned ENG112 as your 4th class for spi Yee, Colleen P. on 10/16/2020 at 9:16 AM	ing. Be sure to register next week.			

If you do not have an advisor listed or are not sure if you need to contact your assigned advisor for an issue, please use the chat option to speak with an Advising & LifeMap advisor.



Advising & LifeMap Chat Hours: Monday-Thursday, 9 a.m. – 7 p.m. Friday 12 – 4 p.m.