

# BHCC STUDY ABROAD SCHOLARSHIP APPLICATION

Deadline: December 1, 2008, 5:00 p.m., Room E-236



## You must submit:

- Signed application form, including signed Statement of Understanding
- BHCC transcript     Statement of purpose     Three references (including 1 BHCC faculty)

## I. PERSONAL INFORMATION:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Date of Birth (mo/day/yr): \_\_\_\_\_ Gender (M/F): \_\_\_\_\_ BHCC ID # \_\_\_\_\_

Citizenship: \_\_\_\_\_ If not U.S. citizen, are you a: permanent resident , F-1 visa student , or other  \_\_\_\_\_

Major: \_\_\_\_\_ BHCC GPA: \_\_\_\_\_ Number of BHCC college-level credits completed: \_\_\_\_\_

## II. PROGRAM CHOICE (list your first and second choice programs):

First Choice (Country): \_\_\_\_\_ Dates: \_\_\_\_\_

Second Choice (Country): \_\_\_\_\_ Dates: \_\_\_\_\_

## III. CONTACT INFORMATION:

Telephone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Email: \_\_\_\_\_

Street Address: \_\_\_\_\_ Box/Apt. # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

## IV. ACADEMIC AND OTHER INFORMATION

**You are required to submit a BHCC transcript. In addition, please attach copies of any prior transcripts, and/or complete the following information about any PREVIOUS schools you may have attended:**

Name of Institution	Dates (from/to)	Major	GPA	Semester/Quarter credits (please indicate which)
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____

**Please list any activities, honors, or leadership roles you have played in any BHCC or other clubs or groups:**

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**Please list any other commitments you have outside of BHCC, including work or family obligations:**

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*(Continued other side)*

**V. INTERCULTURAL EXPERIENCE**

Intercultural experience does not automatically improve or reduce your chances of receiving a scholarship.

**LANGUAGE EXPERIENCE:** Please list languages you will have had experience with before beginning the program that would be helpful in preparing you for overseas study. Include English if it is not your native language.

Language	Dates of Study	Place of Study	Comments
1. _____	_____	_____	_____
2. _____	_____	_____	_____

**TRAVEL/STUDY EXPERIENCE:** Have you ever traveled or studied abroad in a country other than your native one? If so, where, why, and how long were you there? This can include the U.S., if you were not born here.

\_\_\_\_\_

\_\_\_\_\_

**VI. STATEMENT OF PURPOSE**

Please attach your typed statement of purpose (1-3 pages). You may be creative within a standard essay format, but the essay **MUST** explicitly address each of the five factors below. The Statement of Purpose will be rated on overall quality (presentation, spelling and grammar, etc.) as well how well it demonstrates that you have each of these qualities:

- You are well-prepared to study abroad, both academically and personally (including traits such as maturity, flexibility, open-mindedness, and self-reliance);
- You have a realistic understanding of the challenges of studying abroad;
- Your study abroad plans fit well with your academic, personal, and career goals;
- You are motivated and enthusiastic about your study abroad plans; and
- You will be a good ambassador of BHCC while abroad.

**VII. REFERENCES**

Three references are required, preferably on the attached forms. They will be rated on the information they convey about your potential for success abroad, and on the strength of the reference. One reference **MUST** be from a BHCC professor. We recommend that the other two be additional professors/teachers/advisors or work supervisors/colleagues. Others could include religious leaders, coaches, extracurricular advisors, etc. Family members cannot provide references.

We prefer as many BHCC references as possible, but it is equally important that the two non-BHCC-faculty references give us a good picture of your likelihood of success in studying abroad. All references must be dated within the past two years.

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**VIII. SIGNATURE (sign below to certify the following statements):**

1. I have attached my transcript(s), statement of purpose, three reference forms/letters.
2. I have read, fully understood, and signed the attached Statement of Understanding.
3. I certify that this entire application is true and my own work, and that any misrepresentation will disqualify my application.
4. I authorize the release of my transcript(s) and recommendations to the academic institutions managing my chosen program.
5. I understand that if I am selected for this program I am to maintain a 2.5 grade point average or higher until the end of Spring 2009 semester. I will also be enrolled in the Spring 2009 semester. If my grade point average is below 2.5 at that point, I will not longer be eligible for any study abroad program. I further realize that I may not be able to recoup any expenses I have incurred for study abroad.

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**Applicant's Signature**

**Date**

**Parent/Guardian's Signature**  
(Required if applicant is under 18)

**Date**

## **BHCC STUDY ABROAD APPLICATION STATEMENT OF UNDERSTANDING**

The Study Abroad Advisors will provide applicants and recipients with significant support, information, and answers to questions throughout the process. However, students must understand certain responsibilities as well.

In my submitting of this application, I, \_\_\_\_\_, have read and understand the following:

1. The Study Abroad Scholarships Program at Bunker Hill Community College (BHCC) is a unique college and national model because it pays 80% of the total program costs. Funds are secured from the College and the Student Government Association. The Study Abroad Scholarships Program is very competitive. A panel of 8-10 staff, faculty and previous scholarship recipients will be using a consistent and objective rubric standard to select the scholarship recipients. There are many factors in choosing the scholarship finalists. The decisions of the study abroad committee are therefore final.
2. If chosen for the study abroad scholarship, it is my full intention to participate in this opportunity, and I will be prepared to pay a \$200 deposit to the International Center staff at the March orientation. If I withdraw from the program for any reason (except hospitalization, etc.) after signing my BHCC acceptance contract, BHCC may use its discretion to keep this deposit. In addition, I will be responsible for any unrecoverable fees or monies, including airfare, already incurred by me or by BHCC on my behalf. BHCC will expect that any money owed the College will be paid within a reasonable time. At the March orientation, I will also submit proof that I have adequate health insurance to cover all health insurance related expenses for my study abroad program.
3. I understand that the costs and dates in the brochures are subject to change and to be used for planning purposes only. At the March orientation, the advisors will provide an approved program budget, with allowances for books, room and board, and personal expenses. I understand that I will be paying 100% of any voluntary expenses beyond this budget (first-class airfare, extravagant souvenir or meal purchases, additional travel while abroad, etc.).
4. I will be purchasing and arranging my own airfare, which generally is about 20% of the total program costs. If my airfare is markedly higher than others on my program (because I delayed in buying tickets, because I am adding extra travel before or after, etc.), BHCC will only cover 80% of the standard amount. However, if airfare is demonstrably high for a certain program, that program's budget may be increased for all program students. I will contact the advisors before purchasing any ticket beyond the allotted budget.
5. If chosen for the scholarship, I will be primarily responsible for researching and securing any passport and/or visa(s) needed to study in my chosen country and re-enter the U.S. (if I am unable to re-enter the U.S. I will tell the Advisors as soon as possible, and I understand this may impact my scholarship eligibility). At the March orientation, the advisors will guide students in online visa research. With the advice of the advisors, I will then be responsible for applying for and securing my own visa(s) by April 15, 2009. I will give a copy of my visa and passport to the International Center.
6. I understand that the Study Abroad Scholarship is a credit-bearing, rigorous academic program, and that part of its value lies in making individual adjustments to a new culture. For these reasons, this scholarship is intended for the recipient only. I understand that it is not appropriate for any other friend, significant other, or dependent to accompany the study abroad student.
7. If chosen for this scholarship, I will attend all orientations, closely follow the directions and advice given me and will be a good ambassador of the College to the other country. I will also maintain a minimum GPA of 2.5 through the end of Spring 2009 semester or I will not be eligible for any study abroad program.

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Applicant's Signature

Date

Parent/Guardian's Signature  
(Required if applicant is under 18)

Date

# BHCC STUDY ABROAD SCHOLARSHIP APPLICATION: CONFIDENTIAL REFERENCE FORM

**Part I: To be completed by the applicant.**

Name of Applicant: \_\_\_\_\_ Date of Request: \_\_\_\_\_

References are due NO LATER THAN 5:00 p.m. on 12/01/2008. Late references may prevent an applicant from being considered.

**FIRST CHOICE STUDY ABROAD PROGRAM:** \_\_\_\_\_

**SECOND CHOICE STUDY ABROAD PROGRAM:** \_\_\_\_\_

Under the U.S. federal law (Section 438 of Public Law 90-247, as amended), students are permitted access to certain education records. Section 438(a)(2)(B) provides that a student may waive the right to inspect confidential letters of recommendation. Many applicants have found that a recommendation letter written in confidence has a greater impact than one to which the applicant also has access. If you waive your right to inspect the information requested by this form, please sign below.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

**Part II: To be completed by the evaluator.**

Name of References: \_\_\_\_\_

Position: \_\_\_\_\_ Organization/Institution: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

The above-mentioned applicant is applying for a Study Abroad Scholarship to the program listed above. We would appreciate your assessment of the applicant's attributes with which you are familiar. This reference will count 10 points toward 50 in the initial application process. Please return this form to the BHCC International Center, E-236, by 5 p.m. December 1, 2008.

**1. Please describe the basis and extent of your acquaintance with the applicant.**

**2. Please indicate the applicant's academic attributes. You may elaborate in the comments section if necessary.**

	Excellent	Good	Fair	Poor	No opportunity to observe
Competence in major specialization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic interest and motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to relate well to others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capacity for independent study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express thoughts in speech/writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Continued other side)

**CONFIDENTIAL REFERENCE FORM - page 2**

3. Please evaluate the applicant's suitability for program participation. You may elaborate in the comments section as necessary.

	Excellent	Good	Fair	Poor	No opportunity to observe
Ability to adapt to new or unstructured circumstances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-reliance/independence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to relate well to others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open-mindedness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Please state frankly your opinion of this candidate's chances for success (both academic and non-academic) in a study abroad program. Keep in mind the following: academic/personal suitability for study abroad; how an international experience may benefit the applicant, both academically and personally; and strengths which you believe the applicant might bring to such an experience. (You are invited to use an additional sheet, if necessary.)

5. Additional comments:

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Evaluator's Name (please print clearly)

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Evaluator's signature

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Date

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9. Additional comments:

\_\_\_\_\_  
Evaluator's Name (please print clearly)

\_\_\_\_\_  
Evaluator's signature

\_\_\_\_\_  
Date