

## About Bunker Hill Community College



Bunker Hill Community College (BHCC) is a multi-campus urban institution. The main campus is situated in the historic Charlestown neighborhood of Boston, Massachusetts. A second campus is located in nearby Chelsea, Massachusetts; satellites are located in the communities of Malden, Somerville, East Boston and Boston's South End.

Founded in 1973 by the Commonwealth of Massachusetts, BHCC enrolls approximately 13,500 students in day, evening, late-night, midnight, weekend, web-based and distance learning courses and programs each semester. The College offers 98 associate degree and certificate programs that prepare students for successful employment and transfer to four-year colleges and universities. Internationally recognized for the development of individualized and alternative methods of instruction, BHCC is a leader in learning communities and distance learning technologies that enhance and strengthen the learning environment. The College also has extensive course offerings in English as a Second Language and Adult Basic Education.

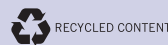
The largest community college in Massachusetts, BHCC incorporates multi-cultural and international perspectives in its courses, programs and institutional climate. With students from 93 countries and students of color comprising 77 percent of the student population, BHCC is one of the most diverse and cosmopolitan colleges in New England. The average age of students is 27, 56 percent are women, and the majority of students work while attending college. An array of student services support the varied needs of BHCC students.

A leader in workforce education, the College's academic and technical programs reflect the workforce needs of the local and regional economy. The Workforce Development Center and ACT Center provide customized programs to support Greater Boston's employment training needs.



imagine the possibilities

[www.bhcc.mass.edu](http://www.bhcc.mass.edu)



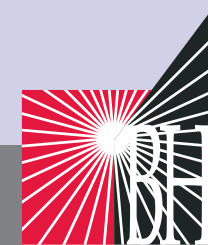
## FREE TAX HELP

# VITA

## Volunteer Income Tax Assistance

at  
**Bunker Hill  
Community College**

## Spring 2012



## About VITA

### Volunteer Income Tax Assistance at Bunker Hill Community College

VITA is a community service that is provided free of charge on the Charlestown Campus by students at Bunker Hill Community College. The IRS began the VITA Program in 1969, and BHCC became a partner in 1975. Through the VITA Program, Bunker Hill Community College assists over 2,700 taxpayers each year. VITA's tax preparers are advanced accounting students in the college's Business Administration program. Students are required to pass a course in Federal Income Taxation, receive special training, and pass the Internal Revenue Service's VITA exam. Students receive college credit for completion of the VITA course (cash or gifts to students are not accepted).

### VITA SERVICE HOURS

**January 31 - April 17, 2012**

Tuesdays . . . . . 10 a.m. - 7 p.m.  
Wednesdays . . . . . 10 a.m. - 7 p.m.  
Thursdays . . 10 a.m. - 1 p.m. & 2:15 - 4 p.m.  
Fridays . . . . . 10 a.m. - 4 p.m.  
Saturdays . . . . . 10 a.m. - 3 p.m.

**Bunker Hill Community College  
Charlestown Campus, Room D206  
250 New Rutherford Ave,  
Boston, MA 02129**

Conveniently located at the  
Community College Stop  
on the MBTA Orange Line

VITA Information Line: 617-228-2095

To make an appointment go to  
[www.bhcc.mass.edu/vita](http://www.bhcc.mass.edu/vita)

## What to Bring to VITA

- **Social Security Cards** for all those listed on the tax return
- Photo ID
- **1099-HC For Private Health Insurance**
- Unemployment Statements
- W-2's, W-2G (gambling), State refund forms
- 1099s for interest and dividends
- 1099-SA end of year Social Security Statement
- Daycare Tax ID number (if applicable)
- Excise tax, property tax and mortgage interest
- Union dues, uniforms, other business expense
- Tenants – amount of rent paid in MA
- Senior Homeowners – Real estate tax paid, appraised value of home, water bills paid
- Students – tuition, books and loan interest paid
- Commuters – Amount paid for Fastlane or MBTA weekly or monthly pass
- Self-Employed or you received a 1099-MISC with a box 7 amount, please wait until March for help. Do not forget proof of your business expense.

### Electronic Filing at BHCC

**Please provide SOCIAL SECURITY CARDS  
for all people listed on the tax return.**

The BHCC VITA site electronically files the majority of the tax returns prepared. This means the tax return is sent electronically

to the government. It DOES NOT have to be mailed. It is more accurate and lets the taxpayer receive the refund more quickly. A balance due still does not have to be mailed until April 17 of the current filing season. It is important that all information is correct so the tax return is not ELECTRONICALLY REJECTED. Please provide **SOCIAL SECURITY CARDS** as well as accurate phone numbers/email addresses so you can be contacted if there are any problems.

If you owe money there are several options:  
To pay the **Federal Government** via...

- Check or money order
- Credit Card
- Electronic Funds withdrawal
- Electronic Federal Tax Payment System

Please go to [www.irs.gov](http://www.irs.gov) for more information

To pay the **MA Department of Revenue** via...

- Check or money order

Please go to [www.mass.gov/dor](http://www.mass.gov/dor) for more information

- Online payment options:  
<https://wfb.dor.state.ma.us/webfile>

VITA is a partnership between Bunker Hill Community College and the Internal Revenue Service. Tax assistance for BHCC students is funded in part by Single Stop USA.



TOWARDS A BRIGHTER FUTURE

