

# Prior Learning Assessment

Bunker Hill Community College recognizes the servicemembers' unique learning experiences accrued during military service. The Prior Learning Assessment Program (PLA) will provide service members with information to assist them attaining their educational goals. As a member of SOC (Servicemembers opportunity colleges), Bunker Hill Community College acknowledges and uses ACE (American Council on Education) guidelines, and awards credits based on ACE recommendations.

## **Steps in evaluating Military Experience:**

- Student will meet with PLA Coordinator/advisor to obtain information regarding the program,,
- Student will fill out PLA [application](#) and discuss her/his learning experience during military service,
- Soldiers, reservists, veterans, and members of the Army National Guard should order the official AARTS (Army/American Council on Education Registry Transcript) from <http://aarts.army.mil>. Sailors, Marines, and veterans should order official SMART (Sailor/Marine/ACE Registry Transcript) from <http://smart.cnet.navy.mil>
- The transcript will be evaluated by utilizing the American Council on Education Guidelines. Please be advised that many of courses offered by the military service can not be translated into college credits,
- Credits will be awarded based on the American Council on Education recommendations and if required, faculty approval,
- Student will be notified of the credits awarded,
- An off term credit form will be sent to the Registrar's Office,
- No fee is required for Military Experience evaluation,

For additional information, please call (617) 228-2350 or [pla@bhcc.mass.edu](mailto:pla@bhcc.mass.edu)

# PLA