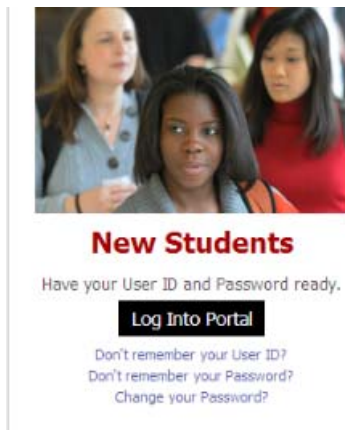


# Instructions To Access The BHCCPORTAL

## Step 1:

Go to the Welcome Page, [www.bhcc.mass.edu/portal](http://www.bhcc.mass.edu/portal)



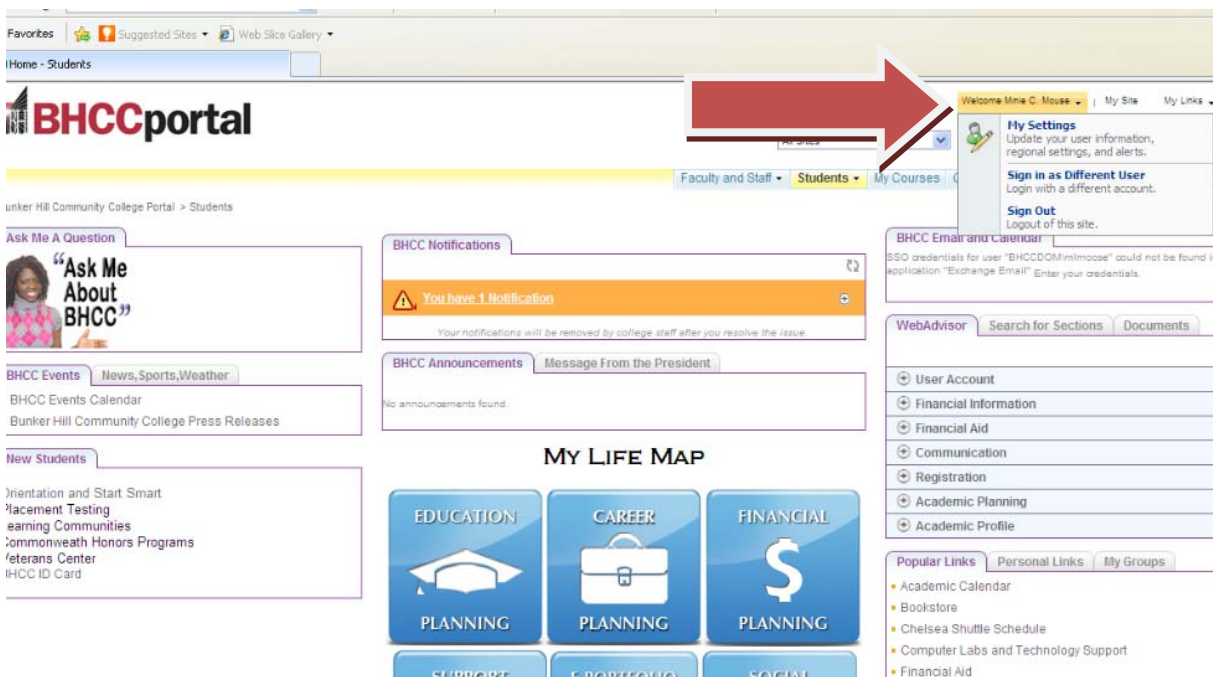
## Step 2:

Click on **Log Into Portal** and enter **BHCCDOM\username** and **password**



## Step 3:

You will see the portal, check for your name in the upper right and notice **Sign out**



## Step 4:

Remember to **Sign out** and **close the browser** (i.e. Internet Explorer, Chrome, Firefox etc.) for security purposes.  
**Close by clicking red X box.**

