

BHCC APPLICATION FOR ADMISSION

We are pleased that you are considering Bunker Hill Community College to further your education. This application and instruction sheet should give you the basic information you need for admission to BHCC. If you have additional questions, please contact the Admissions Office at 617-228-3398.

1. APPLY FOR ADMISSION

- Complete the application form and submit it to the Admissions Office located in the main lobby, 2nd floor, B-building. Some programs have a selective admissions process. Please contact the Admissions Office for further information.
- Submit a copy of your high school diploma, transcript if a graduation date is recorded on it, or GED. (Original documents may be requested. If documents are not in English, an official translation must be attached.)
- Pay a \$10 application fee for in-state residents or a \$35 application fee for out-of-state residents.
- If you are transferring from an accredited institution, submit an official transcript for evaluation of transfer credits.
- If you are an international student, contact the International Center at 617-228-2460 for an international student application.

2. FINANCIAL AID

Students interested in financial aid should complete the FAFSA (Free Application for Federal Student Aid) available online at www.fafsa.ed.gov. Bunker Hill Community College's school code is 011210. For more information contact the Financial Aid Office at 617-228-2275.

3. TAKE COMPUTERIZED PLACEMENT TESTS

Take the Computerized Placement Tests (CPTs) in reading, mathematics and English. Drop by the Assessment Center in room B118 for walk in testing. If you have completed a mathematics or English course with a grade of C or higher at an accredited institution, you may be eligible for exemption from testing. Submit a copy of your transcript or grade report to the Admissions Office, B202.

4. MEET WITH AN ADVISOR

Visit the Advising Center, room B109 to meet with an advisor to register for classes. No appointment is necessary. After your initial registration, you will be assigned a faculty advisor or you may be assigned to the Advising Center for the duration of your studies at BHCC.

5. REGISTER FOR CLASSES

Bring your registration form to the Enrollment Services Center, 2nd floor main lobby, for data entry and to receive your class schedule. If you are claiming Massachusetts residency for tuition purposes, you must complete the enclosed application for Massachusetts in-state tuition rates and submit it along with the appropriate documentation, to the Enrollment Services Center, B203.

6. DOCUMENT IMMUNIZATION

If you are registering full time or are in a health career program you must complete the immunization record form and return it to the Enrollment Services Center, 2nd floor main lobby, within 30 days of the date of registration.

7. PAY FOR YOUR CLASSES

You may pay by cash, check, money order, VISA, MasterCard, Discover or arrange a payment plan through the Student Payment Office.

8. OBTAIN YOUR BHCC IDENTIFICATION CARD

BHCC students are required to carry a current BHCC OneCard while on campus. Bring a copy of your current class schedule and government issued photo ID to the Charlestown Campus ID station in the Library in room E300 or Chelsea Campus ID station in room 202 to get your picture taken. For ID station hours visit <http://www.noblenet.org/bhcc/idcard.htm>.

9. OBTAIN YOUR PARKING PERMIT

If you wish to park on campus you must purchase a BHCC parking permit valid for the entire semester. Refer to the Master Schedule, General Information section, for further information.

BHCC APPLICATION FORM

NAME: _____
Last First MI Former Name

Residence address: _____
City State Zip

Mailing address: _____
(if different from residence)
City State Zip

Telephone number: _____
Day Evening

E-MAIL ADDRESS: _____

GENDER: Female Male Birth Date: ____/____/____ Social Security Number (optional)
month/day/year

BHCC IS COMMITTED TO AFFIRMATIVE ACTION GOALS AND WOULD APPRECIATE YOUR RESPONSE TO THE FOLLOWING. PLEASE CHOOSE ONLY ONE.

- AI-American Indian/Alaskan Native AP-Asian/Pacific Islander
 AD-Black/Non-Hispanic HL-Hispanic/Latino
 CV-Cape Verdean WH-White/Non-Hispanic

STATUS

- U.S. Citizen - (Attach Birth Certificate or Passport and 2 Proofs of Massachusetts Residency)
 Resident Alien - (Attach copy of Resident Alien Card and 2 Proofs of Massachusetts Residency)
 Non-Resident Alien
 Other (Please specify) _____

WHAT PROGRAM DO YOU PLAN TO STUDY AT BHCC?

_____ Select the code from the list.

TERM: Fall Spring Year: 20 _____

WHAT IS YOUR OVERALL GOAL AT BHCC?

- Earn a degree or certificate Acquire personal or job-related skills
 Transfer to 4-yr institution Enter workforce upon graduation
 I am planning to attend BHCC full time (12 or more credits)
 part time (fewer than 12 credits)

CURRENT STUDENT TYPE

- First time enrolling at any college for credit Transferring from another college or university
 Returning to BHCC from an absence, non-graduate. BHCC Graduate seeking readmission.

Were you in a degree program? Yes No

If yes, please provide the year you previously attended: _____

BHCC APPLICATION FORM

BHCC PARTICIPATES IN JOINT ADMISSIONS PROGRAMS WITH THE COMMONWEALTH'S STATE COLLEGES AND UNIVERSITIES, SUFFOLK UNIVERSITY AND FLORIDA A&M UNIVERSITY. PLEASE INDICATE YOUR INTEREST IN RECEIVING MORE INFORMATION ABOUT THE FOLLOWING PROGRAMS:

- Commonwealth of Massachusetts State Colleges and Universities
- Florida A&M University
- Suffolk University

IS ENGLISH YOUR FIRST LANGUAGE? Yes No

If no, what is your first language?

HIGH SCHOOL/GED INFORMATION

School/Agency: _____

City: _____

State: _____

CEEB code: _____

Graduation Date: _____

Tech prep student? Yes No

COLLEGE ATTENDED:

College Name: _____

City: _____

State: _____

College Name: _____

City: _____

State: _____

ARE YOU REQUESTING TRANSFER CREDIT?

Yes No

If yes, please have all colleges listed above send official transcripts to BHCC's Admissions Office, B202, Charlestown Campus, 250 New Rutherford Avenue, Boston, MA 02129.

ARE YOU PLANNING TO APPLY FOR FINANCIAL AID? Yes No

Signature: _____

Date: _____

BHCC PROGRAM CODES

ASSOCIATE IN ARTS DEGREES

Business Concentration	AA.BADMN
Chemical Science Concentration	AA.CHMSC
Communication Concentration	AA.COMMN
Computer Information Systems Concentration	AA.CPTIS
Computer Science Concentration	AA.CPTSC
Education Concentration	AA.EDUCN
English Concentration	AA.ENGSH
Fine Arts Concentration	AA.FNART
Foreign Language Concentration	AA.FLANG
General Concentration	AA.GENCN
History and Government Concentration	AA.HSTGV
Mathematics Concentration	AA.MATHM
Music Concentration	AA.MUSIC
Physics/Engineering Concentration	AA.PHYEG
Psychology Concentration	AA.PSYCH
Sociology Concentration	AA.SOCLG
Theatre Concentration	AA.THEAT

World Studies Emphasis: Students enrolling in any AA degree program can earn World Studies Emphasis certification simultaneously.

ASSOCIATE IN SCIENCE DEGREES

Biological Science Program:

- Biology Transfer Option AS.BIOTR
- Biotechnology Option AS.BIOTC

Business Administration Program:

- Accounting Option AS.BAACT
- Finance Option AS.BAFIN
- International Business Option AS.BAINT
- Management Option AS.BAMGT

Computer Information Technology Program:

- Computer Science Transfer Option AS.CPSTP
- Database Programming and Administration Option AS.CPDBP

Computers: Information Technology for Business and Industry:

- Computer Support Specialist Option AS.CPTSS
- Network Technology and Administration Option AS.CPNET
- Web Development Option AS.CPWBD

Criminal Justice Program AS.CJUST

Culinary Arts Program AS.CULRT

Early Childhood Development Program AS.ECDEV

Electric Power Utility Program (NSTAR)* (Fall only) AS.EPUT

Engineering Program:

- Biomedical Engineering Option AS.BIOEG
- Engineering Transfer Option AS.EGTRN

Fire Protection and Safety Program AS.FIRPS

Hotel/Restaurant/Travel Program:

- Hotel/Restaurant Management Option AS.HTLRM
- Travel and Tourism Management Option AS.HTTRV

Human Services Program AS.HUMSV

Medical Imaging Program:

- Cardiac Sonography Option* (Fall only) AS.MICAR
- General Sonography Option* (Fall only) AS.MIULT
- Medical Radiography Option* (Fall only) AS.MIRAD
- Medical Radiography P/T Evening Option* (Fall only) AS.MIREV

Nursing Program:

- Nursing Day Option* AS.NRDAY
- Nursing Evening Option* AS.NREVE
- Nursing Weekend Option* (Fall only) AS.NRWK

Office and Information Management Program:

- Administrative Information Management Option AS.OAEXC
- Medical Information Management Option AS.OAMED

Respiratory Therapy Program* (Fall only) AS.RESPT

Visual & Media Arts Program:

- Graphic Design Program AS.GRDGN
- Media Communications Program AS.METEC

CERTIFICATE PROGRAMS

Allied Health:

- Medical Assistant* CT.AHMDA
- Medical Lab Assistant* CT.AHMDL
- Patient Care Technician* CT.AHPCA
- Phlebotomy Technician* CT.AHPHL

Business Administration:

- Accounting Information CT.BAINF
- e-Commerce Marketing Management CT.BAECM
- International Business CT.BAINT
- Paralegal CT.BAPLC

Computer Information Technology:

- Computer Forensics* CT.CPFOR
- Database Programming and Administration CT.CPDBP
- Excel Applications Support Specialist CT.CPEXL
- Object Oriented Computer Programming and Design CT.CPOOD

Computers: Information Technology for Business and Industry:

- Computer Support Specialist CT.CPTSS
- Network Technology and Administration CT.CPNET
- Web Development CT.CPWBD

Criminal Justice Law Enforcement CT.CJLAW

Culinary Arts CT.CULRT

Early Childhood Development CT.ECDEV

Human Services:

- Professional Human Services Work CT.HUMSV
- Psychiatric Rehabilitation CT.HSPRH

Medical Coding CT.MDCOD

Medical Imaging:

- PACS Administration*
(Picture Archival and Communication Systems) CT.PACS
- Vascular Sonography* (Fall only) CT.VSULT

Office and Information Management:

- Information Management Specialist CT.OAIMS
- Medical Information Management Assistant CT.OAMED

Surgical Technology:

- Central Processing (Sterile Processing and Distribution Management)
(Spring only) CT.SRPCP
- Surgical Technology* (Fall only) CT.SRGTC

Travel and Tourism Management CT.HTTRV

*Selective Program: requires certain prerequisites. For further information, please visit the College's website at www.bhcc.mass.edu or contact the Admissions Office at 617-228-3398.