

October 2011

Important Dates:

- **October 3– 31** Graduation Applications available at Admissions and Registration Desk (Main Lobby)
- **Oct 3–** Application collection for Selective Health Programs begins at the Admissions Office.
- **October 6**—last day to register for Center for Self Directed Learning (LC) courses
- **Oct 24—4pm-6pm & Oct 25—10-1pm, Transfer Day, Main Lobby , B Building**
- **Nov. 29**—Professional Development Day, no classes between 12 noon and 3pm (check with your instructor)
- **November 16**—last day to withdraw from a course (no refund)
- **December 15**—last day to withdraw from the college (no refund)

Upcoming Information Sessions:

- Medical Lab Tech (formerly Clinical Lab Science) Info Session**
Thurs, Oct. 13—1:00pm B333
- Respiratory Therapy Info Session**
Tues, Oct. 4—12:00pm and 4:00pm G141
- Nursing Info Session**
Thurs, Oct. 6—3:30pm C202
- Medical Imaging**
Thurs, Oct. 6—2:15pm C202
- Allied Health**
Wed, Oct. 5—10:00am
Chelsea — Comm. Room 121

Advising Newsletter

What is this NA grade on my transcript?

NA (non-attendance) grades are awarded to students who register for a course and who have *not attended the course at all* during the first four weeks of the semester. If you see an NA grade on your transcript, this means that you have been withdrawn (administratively) from the course.

The NA grade:

- will appear on your transcript;
- will not affect your GPA;
- will be counted as credits attempted but not earned, which means that it will be counted as an

- unsuccessfully completed course;
- will affect your current and may affect your future financial aid;
- may affect your academic status;
- you will lose financial aid for this course and you will be financially responsible; and
- you will not receive a refund for this course;

If you believe that you received this grade in error, please speak to the instructor who taught the course immediately.



Do I have to apply for graduation?

Yes!

Students planning to graduate in December 2011 must complete an **Application for Graduation** between **October 3rd and October 31st** at the Admissions and Registration Desk (Main Lobby).

- Students must complete all required courses for the program to be eligible for December graduation.
- Students graduating in December will be invited to the JUNE ceremony.
- Students may not have any outstanding grades or any IP grades in any program requirements.

Check your Program Evaluation in WebAdvisor. If you have questions, speak to your assigned advisor or the department chair of your program.



- Spring 2012 Registration -

- **November 1st**—Students enrolled in fall courses can begin registering for spring courses. Online registration will be available by 8:30am on the 1st.
- **December 6th**—Non-degree students; students who withdrew from all of their fall courses at BHCC; or students who attended BHCC in spring 2011 but did not attend during the fall may begin registering for spring courses.
- Check the My Profile section in your WebAdvisor account to see your assigned advisor.
- If you are currently enrolled in a degree or certificate program and have not yet been assigned to an advisor you may use the Advising Center for assistance. Advising drop-in hours are posted outside B215.

** Please note that payment for spring courses is due at the time of registration!!*

SAVE YOUR TRANSCRIPT FROM UNWANTED INTRUDERS!

Grades of NA, W and F will become a part of your transcript and can negatively affect you.

The minute you register for a course at Bunker Hill, you begin building a permanent record that will last your lifetime. This permanent record is established on your transcript, which reflects your academic success at the college, listing the grades you earn in all of your courses and your cumulative grade point average (GPA). The choices that you make regarding not attending a course or withdrawing from a course always have consequences. Make sure that you understand your choices and any possible repercussions; your advisor or the Advising Center can help you make sense of it all.

Don't ever just walk away from the College; leaving during the semester without withdrawing from the College will result in a F letter grade for each course you were enrolled in. Make sure that you withdraw from the College and that you understand how that might impact your future return to BHCC.

JOB FAIR – JOB FAIR – JOB FAIR Looking for a job?

Wednesday, November 16th is the date for this semester's Job Fair from 9:30 a.m.– 1:30 p.m. in the B Building Main Lobby. Students have the opportunity to explore employment and career opportunities and meet local employers. The Career Center will be hosting workshops to help prepare students for a successful experience. See the Career Center in Room M101 for details.



Admissions Transfer Day

If your plans include transferring, you should attend this semester's Transfer Day on Monday, October 24th– 4pm to 6pm and Tues. October 25th from 10am to 1pm in the main lobby of the B building. Bring your questions for local admissions officers representing many Massachusetts colleges and universities. If you have any questions, see a transfer counselor at the Admissions Desk.



Financial Aid Recipients: Don't forget to get your ID. Stop by the library on the 3rd floor of the E building with a copy of your fall schedule and a valid government issued photo ID. Once you receive your ID card, make sure to follow the directions to activate the card. You must have an activated BHCC ID to receive your financial aid refund.



Midterm Warning Grades

At the seventh week of the semester, course instructors issue warning grades to all students doing minimal or failing work. Students who receive such warnings should discuss their academic progress with the appropriate instructor and their advisor immediately.

Do you have financial aid for the 2011-2012 school year?

If you do not already have an award and would like to receive financial aid for spring 2012 semester go online and complete the FAFSA as soon as possible!

Website: <http://www.fafsa.ed.gov/>

Need help completing the FAFSA?

The BHCC Financial Aid Staff is willing to help. Stop by their office Room B213.

